

**OVERSTRAND PARISH COUNCIL**

**MINUTES OF THE FINANCE COMMITTEE MEETING  
HELD ON WEDNESDAY 25 MAY 2016 IN THE PARISH HALL**

**Present:** Cllr R Smith (Chairman), Cllr A Brittlebank (Vice-Chairman)  
Cllrs J Begley and A Debbage

**Members of Public:** - 0

**Clerk:** Mrs June White

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**1. Election of Chairman**

Cllr Debbage proposed that Cllr Smith should be elected, seconded by Cllr Begley. Cllr Smith agreed to stand for a further year and there being no further nominations, the proposal was AGREED by all Members.

**2. Election of Vice-Chairman**

Cllr Debbage proposed that Cllr Brittlebank should be elected, seconded by Cllr Begley. Cllr Brittlebank agreed to stand for a further year and there being no further nominations, the proposal was AGREED by all Members.

**3. Apologies for Absence**

Cllrs B Stratton and A Page sent their apologies (both away on holiday).

**4. Members' Declaration of Interest and Requests for Dispensation**

All Members agreed they were taken as read and no further declarations were made

**5. Annual Accounts**

Members agreed the Statement of Income and Expenditure for year ending 31 March 2016 and were happy for it to be presented to Full Council.

**6. Insurance**

Members agreed to put forward a proposal to Full Council to renew the Parish Council Insurance with Zurich and to add the Parish Hall to the Policy when it comes up for renewal in December 2016. **Action:** Clerk to put together a table outlining all the options for Full Council

**7. To Report any other Business**

Members requested that the Asset Register be update and reviewed at a future meeting together with any ongoing contracts.

**8. Public Participations Time**

No public participation time required.

**9. Date of Next Meeting**

The date of the next meeting is to be arranged.

There being no further business the Chairman closed the meeting at 9.30pm

CHAIRMAN: .....

DATE: .....