

**OVERSTRAND PARISH COUNCIL**

**MINUTES OF THE FINANCE COMMITTEE MEETING  
HELD ON WEDNESDAY 29 NOVEMBER 2017 AT 7.30PM IN THE PARISH HALL**

**Present:** Cllr R Smith (Chairman), Cllr A Page (Vice Chairman)  
Cllrs J Begley, A Debbage and V Hastings

**Members of Public:** - 0

**Clerk:** Mrs June White

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**1. Election of Chairman**

Cllr Begley proposed that Cllr Smith should be elected, seconded by Cllr Page. Cllr Smith agreed to stand for a further year and there being no other nominations, the proposal was AGREED by all Members.

**2. Election of Vice Chairman**

Cllr Debbage proposed that Cllr Page should be elected, seconded by Cllr Begley. Cllr Page agreed to stand for a further year and there being no other nomination, the proposal was AGREED by all Members.

**3. Apologies for Absence**

Cllrs B Stratton (away), A Brittlebank (ill health)

**4. Members' Declaration of Interest and Requests for Dispensation**

All Members agreed they were taken as read and no further declarations were made

**5. Minutes of Previous Meeting**

The Minutes of the Finance Committee Meeting held on 18 November 2016, as agreed at Full Council on 7 December 2016 were signed by the Chairman.

**6. Public Participation Time**

The meeting was not closed to allow public participation, as there were no members of the public present.

**7. 2018/19 Budget**

7.1 Members agreed the proposed budget by the RFO for year ending 31 March 2019. It was agreed that ear marked reserves would cover 50% of the precept.

7.2 Members agreed not to increase the precept for 2018/19 and to keep it at £29,000.

**8. Auditing**

Members agreed to put forward Douglas Harrow to Full Council to carry out the internal audit for another year and agreed to ask Full Council to appoint another Member who is not a signatory to carry out spot checks on the accounts.

**9. To Report any other Business**

The Clerk raised concerns that the Finance Committee had not met for a year. The Clerk explained that she needed to be able to report on the budget at least 3 times a year to the Committee for the Committee to report back to Full Council that there are no issues with the finances.

**10. Date of Next Meeting**

It was agreed that a meeting would be held in February to be arranged by the Clerk.

There being no further business the Chairman closed the meeting at 9.20pm

CHAIRMAN: .....

DATE: .....