

**NEIGHBOURHOOD DEVELOPMENT PLAN
STEERING GROUP**

**MINUTES OF THE MEETING
HELD ON THURSDAY 19 JULY 2018 IN THE PARISH HALL**

Present: Mr K Hobday (Chairman)
A Page, G Partridge and B Stratton

Members of Public: - 0

Secretary: Mrs June White

1. Apologies for Absence

Mr Claridge, Mrs Walker and Cllr Begley sent their apologies.

Mrs White reported that Mr A Walker had resigned from the group due to other commitments. Members also agreed to remove Mr Maher from the group, as he had not attended a meeting and had sent no apologies for this meeting.

2. Minutes

2.1 Members agreed the Minutes of the meeting held on 28 March 2018 and they were duly signed by the Chairman

2.2 Members agreed the Minutes of the meeting held on 13 June 2018 and they were duly signed by the Chairman.

3. Questionnaire Results

Members discussed the questionnaire results and it was agreed that these would now go to the working groups so that they can carry out an audit of the results etc. The working groups will be made up of Members from the Steering Group and members of the public who stated on the back of their questionnaires that they would like to be involved with the development of the Plan.

4. Working Groups

It was agreed that the working groups would be split into 5 categories and led by a member of the Steering Group as follows:

- Tourism & Business – Mr Keith Hobday
- Planning – Housing & Future Development – Cllr Gordon Partridge
- Roads & Transport – Mrs June White
- Village Facilities & Social Activity – Cllr Bruce Stratton
- Environment, Green Space & Coast – Cllr Alan Page

Members agreed that Cllr Partridge would put together a structure/guidance that can be used by all of the working groups to carry out their audits, research etc. It was agreed that a Steering Group meeting would be held on 8 November 2018 in order to update on working group progress and a Steering Group meeting on 10 January 2019 to present the final findings from the working groups.

5. Village Fair

Mrs White reported that she had received good feedback regarding the questionnaire results displayed at the village fair and that people were really interested in what was going on.

6. To Report any other Business

There was no other business to report.

7. Date of next Meeting

The next meeting of the Neighbourhood Development Plan Steering Group is 8 November 2018.

There being no further business the meeting closed at 8.50pm

CHAIRMAN:

DATE: