

OVERSTRAND PARISH COUNCIL

MINUTES OF THE FULL COUNCIL MEETING HELD ON WEDNESDAY 1 AUGUST 2018 IN THE PARISH HALL

Present: Cllr B Stratton (Chairman), Cllr G Partridge (Vice-Chairman)
Cllrs T Bennett, A Debbage, V Hastings, A Page, J Pelton, R Smith

Members of Public: - 5

Clerk: Mrs June White

1. Apologies for Absence

Cllr J Begley sent his apologies due to a family commitment

2. Members' Declaration of Interest and Requests for Dispensation

Cllrs Bennett and Partridge declared an interest in item 10.1 on the agenda and were given a dispensation to speak and vote, Cllr Partridge declared an interest in item 9.1 on the agenda and did not vote on this item, Cllr Stratton declared an interest in item 10.2 and was given a dispensation to speak and vote.

3. Minutes of Previous Meetings

3.1 Members agreed the Minutes of the Full Council Meeting, held on Wednesday 4 July 2018 and they were duly signed by the Chairman.

4. Chairman's Announcements

The Chairman had no announcements to make

5. County & District Councillor Reports

County Cllr E Maxfield reported that County Council have agreed to keep the DIY charges at the recycling centres.

District Cllr A Fitch-Tillett sent her apologies.

6. Police Report

The Clerk informed Members that no crimes had been reported in Overstrand for May 2018. A member of the public reported on the SNAP meeting stating that the priorities remain as before i.e. speeding in C22 area and high visibility patrols.

7. Public Participation Time

The Chairman closed the meeting to allow Members of the Public and any Councillors with prejudicial interests to speak.

- A member of the public asked County Cllr Maxfield if an increase in fly tipping would change County Council's mind regarding the DIY charges. Cllr Maxfield stated that probably not because County Council take the money from the charges but NNDC have to pick up the cost for fly tipping.

The Chairman re-opened the meeting.

8. Planning

8.1 To consider the following planning applications:

PF/18/1306 Demolition and erection of replacement single storey rear extension
5 The Londs, Overstrand, Cromer, NR27 0PW

Members resolved to **support** this application.

PF/18/1330 Erection of two-storey dwelling
Land at Arden House, 5 Arden Close, Overstrand, Cromer, NR27 0PH

Members resolved to **support** this application

PF/18/1128 Siting a 2-bay portakabin building to provide additional teaching, meeting and office space
Overstrand Belfry Primary School, 23 Cromer Road, Overstrand, Cromer, NR27 ONT

Members resolved to **support** this application but would like to note that consideration should be given to retaining the Holme Oak

8.2 To report on any planning decisions

PF/18/1011 Two storey rear extension
39 Cromer Road, Overstrand, Cromer, NR27 ONT **Approved**

8.3 Members agreed that the new road leading to the 4 new properties off Cromer Road should be called "Tolls View"

9. Finance

9.1 Members agreed the payments and receipts for July 2018

9.2 Members accepted the bank reconciliation up to 31 July 2018

10. General Purpose and Amenities

10.1 To receive reports from Members on subcommittees

- *Parish Hall* – Members agreed to purchase a key safe for the Parish Hall.
- *Allotments* – Subcommittee Members reported that an Allotment Holders meeting has been arranged for 30 October 2018 to be run similar to the Annual Parish Meeting with refreshments, displays etc. and the Clerk is trying to find a speaker for the evening. Members also resolved to accept the annual rental allotment letter.
- *Web/Publicity* – Cllr Page reported that there had been 1,302 visits to the website over the last month with 852 of those being new users. 40.9% of the visitors used desktops to visit the site, 26.4% tablets and 32.7% mobiles. Cllr Page produced a graph, which showed a clear peak of visits to the website for the village fair.
- *Events/Entertainment* – There was nothing to report
- *Street Lighting* – Cllr Page reported that he and Mr Claridge from the working group had accompanied TT Jones on their annual inspection. This proved very useful and a number of issues were identified including the fact that none of the lamp posts are numbered. The works to be carried out and quotes will be on the agenda next month for approval.

10.2 Members resolved to increase the new advertising rates for the two map boards to £125 for a 5 year period. Members also agreed to CTIS providing a quote (Cllr Stratton did not vote on this) and agreed that the Clerk should acquire two further quotes. Cllr Stratton is to provide the Clerk with the information needed to obtain the quotes.

10.3 Members resolved to increase the cost for flying the flag to £5.00 with immediate effect.

11. Represented Groups

11.1 Cllr Partridge reported the following from the North Norfolk Coastal Forum:

- The July Forum meeting generally takes the form of a field trip and this year it was to Trimmingham where we visited the new village hall. This new facility was built to replace the long serving Pilgrim Shelter which is considered to be too small for many events and was very energy inefficient. It is also now quite close to the cliff edge so has a limited life. The new hall arose partly as a result of the rollback programme and has funding from the national Lottery and other sources such as Sheringham Shoal. It is built to an exceptionally high (Passivhaus) standard and uses both solar and ground source heat pump renewable energy sources with very high insulation levels making it very energy efficient. Whilst there are some outstanding works mainly to the exterior grounds the hall is officially open for business. Costs, so far, are around £630,00.
- We also had a clifftop presentation by John Lee, (British Geological Survey), and Kellie Fisher, (Environment Agency) on the geology of the cliffs at Trimmingham. John comes from Mundesley so is very familiar with the cliffs and the BGS has recently completed a resurvey of the cliffs from Weybourne to Happisburgh and the results will be released soon.
- A round up from various agencies include one from the Water Level Management Alliance which is made up from agencies involved in managing inland water levels, for example the Internal Drainage Boards.

- Generally there is little current work along our section of the coast with the next big works to be at Mundesley which is about to go to tender and Bacton/Walcott sandscaping scheme which is swiftly progressing through feasibility studies.
- 11.2 Cllr Partridge reported that the North Norfolk Parish and Town Council Forum met and the main focus of the meeting was to discuss second homes council tax.
- 11.3 Cllr Partridge reported the following from the Community Action Norfolk AGM:
- Community Action Norfolk, (CAN), is an umbrella organisation for many volunteer led projects in Norfolk. It provides a conduit for Government and other funding to these organisations and for other projects but does not engage directly with end users.
 - Apart from normal AGM business there was a presentation on a project running across parts of Norfolk, including North Norfolk, known as Social Prescribing. The programme is based on the fact that whilst a person may present with medical symptoms the cause may not be medical based. For example a person may present with clinical depression, (which can be medically treated), the cause may be linked to social factors e.g. large levels of debt. Social Prescribing allows a medical practitioner to refer the person onto a programme that gets them 5 days of intensive support to help sort out the issues causing the problem. These programmes have yielded good results where they operate and are, so far, proving valuable in those areas of Norfolk where it is running.

12. Events

- 12.1 Members agreed that the firework event should take place on Saturday 3 November 2018 and agreed the firework order at a cost of £1,581.80 inclusive of VAT. Members thanked Mr Derek Paul for all the hard work he had put in to putting the order together. Members also agreed to have two bonfire crates and Cllrs Bennett, Pelton, Hastings and Debbage agreed to clear up on the Sunday morning.
- 12.2 Members agreed that it would be a nice idea to make an event of the beacon lighting on 11 November 2018 and it was agreed that Cllrs Bennett & Partridge would speak to the Church, School and Belfry Centre regarding readings, music and a trumpeter for the last post.

13. Cromer Road Flooding

- 13.1 Members resolved that they would not be continuing with the plans to put drainage works in to alleviate the flooding from Northrepps Road onto Cromer Road because the estimated cost of the works to OPC was too high (approximately £9,000 to £12,000).

14. Parish Partnership Scheme

- 14.1 Members agreed to defer this item to the next meeting.

15. Phone Costs

- 15.1 Members agreed the increase in phone costs per month from £5.00 to £5.50.

16. Local Buses

- 16.1 Members agreed to defer considering a working group for the bus shelters to the next meeting.
- 16.2 Members agreed to displaying posters in the village bus shelters asking users to forward any complaints regarding the service of the new integrated Coasthopper service to the Clerk so that evidence can be gathered to pass on to Cllr Maxfield.

17. To Report any other Business

- 17.1 There was no other business to report

18. Correspondence

- 18.1 No correspondence had been received

19. Date of Next Meeting

The date of the next meeting of the Parish Council will be held on Wednesday 5 September 2018 in the Parish Hall at 7.30pm.

There being no further business the Chairman closed the meeting at 9.45pm

CHAIRMAN:

DATE:

OVERSTRAND PARISH COUNCIL
BANK RECONCILIATION
31-Jul-18

BANK STATEMENTS

Bank balances as at 31 July 2018		
Deposit Account	£25,000.00	
Treasurer's Account	£19,091.64	
Shoreline Management Account	£3,963.89	
Total cash in bank at 31 July 2018		£48,055.53
(a cumulative total of all balances listed above)		
Less un-cleared invoices at 31 July 2018	-£92.45	£47,963.08
C142 - Cleaner - Parish Hall Cleaning July (£65.00)		
C143 - Cllr Partridge - CAN AGM (£27.45)		
Add unbanked cash at 31 July 2018	£20.05	£47,983.13
Net balance as at 31 July 2018		£47,983.13

CASH BOOK

Cash book opening balance at 1 April 2018		£38,731.00
Add receipts during the year	£16,429.27	£55,160.27
Less payments during the year	-£7,177.14	£47,983.13
Cash book closing balance		£47,983.13

