

OVERSTRAND PARISH COUNCIL

MINUTES OF THE FULL COUNCIL MEETING HELD ON WEDNESDAY 7 NOVEMBER 2018 IN THE PARISH HALL

Present: Cllr B Stratton (Chairman), Cllr P Partridge (Vice-Chairman)
Cllrs J Begley, A Debbage, A Page, J Pelton and R Saunders, R Smith

Members of Public: - 3

Clerk: Mrs June White

1. Apologies for Absence
Cllr V Hastings (ill health)

2. Members' Declaration of Interest and Requests for Dispensation
No declarations were made and they were taken as read.

3. Minutes of Previous Meetings

3.1 Members agreed the Minutes of the Full Council Meeting, held on Wednesday 3 October 2018 and they were duly signed by the Chairman.

3.2 Members agreed the Minutes of the Extraordinary Council Meeting, held on Tuesday 16 October 2018 and they were duly signed by the Chairman.

4. Chairman's Announcements

The Chairman announced that sadly Wyndham Northam had passed away. Members sent their condolences to Wyndham's family and agreed to donate some money or send flowers (whichever was preferred by the family).

5. County & District Councillor Reports

District Cllr A Fitch-Tillett reported the following:

- Whilst I was away on holiday, District held a seminar for Parish and Town Councils as part of their Local Plan update. I have copies of the presentation if one is needed. We will be holding a similar seminar for developers and agents on the 15th of this month. The planners anticipate that the part of the plan covering strategic growth and housing development for the town will go out to public consultation in mid February. Consultation in respect of the villages will take place later in the year. The Head of Planning, Mr Philip Rowson, is hoping that the service will go totally paper free by Easter 2019.
- The delivery of the signs banning dogs under the new public protection order has run into problems, due to lack of budget and the rebranding of the Council's publicity, resulting in a much larger number of signs required than originally anticipated.
- The Thurst Road, Overstrand planning application will come to Committee on November 29th.
- A reminder that the Coastal Forum is being held on Tuesday 13th November at 10.00 am in The Council Chamber.

County Cllr E Maxfield sent his apologies and said that he would send a report following the meeting (see attached).

6. Police Report

Mr Claridge reported to Council on the recent SNAP meeting and stated that the two priorities remained speeding in the Poppyland area and hi-visibility patrols. He also informed Council that PC Barrie Creswell is due to retire and there is a likelihood that the SNAP meetings will no longer continue due to the lack of police officers.

The Clerk reported that there had been 4 crimes reported for Overstrand in August as follows:

- 1 x violence & sexual offence on or near Pauls Lane – under investigation
- 1 x violence & sexual offence in Church Close – under investigation
- 1 x violence & sexual offence on or near Clifton Way – investigated and no suspect identified
- 1 x weapons on or near Clifton Way – under investigation

7. Public Participation Time

The Chairman closed the meeting to allow members of the public and any Councillors with prejudicial interests to speak.

No member of the public wished to speak and the Chairman re-opened the meeting.

8. Planning

8.1 To consider the following planning application:

PF/18/1660 Single storey rear extension
Limetree Lodge, 3A Harbord Road, Overstrand, Cromer, NR27 0PL

Members resolved to **support** this planning application with the usual caveats in respect of drainage and lighting.

8.2 To report on planning decisions:

PF/18/1044 Erection of detached dwelling (reserved matters for Access, Appearance, Landscaping, Layout and Scale; Outline ref: PO/17/0421
Land to the rear of Grange Gorman, 16 Coast Road, Overstrand

Withdrawn

9. Finance

9.1 Members agreed the payments and receipts for October 2018

9.2 Members accepted the bank reconciliation up to 31 October 2018

9.3 Members agreed to include a new bench for the village sign garden, a notice board for the allotments and IT equipment to show planning applications etc. at Council meetings in the budget for the next financial year.

10. General Purpose and Amenities

10.1 To receive reports from Members on subcommittees

- *Parish Hall* – nothing to report.
- *Allotments* – The clerk reported that the allotment holders' social meeting was a success with many tenants attending the meeting. Ray How from the National Allotment Society gave a talk on allotment associations, which prompted a lot of discussion. Allotment holders have also asked Council to look at the lack of water supply, fencing between the Hopkins Homes development and the allotments, better communication between tenants and the Council, rubbish left on plots and a survey of the plots, a questionnaire regarding an allotment association and have asked for another meeting in the new year.
- *Web/Publicity* – Cllr Page reported that there had been 1145 sessions on the website over the last month made up of 827 users and 753 of those being new users. 29.87% of the visitors used desktops to visit the site, 26% tablets and 44.14% mobiles. There had been 469 views of the firework event.
- *Events/Entertainment* – See items 12 and 13 on the Agenda

10.2 The Clerk informed Members that she had reported the street light in Church Close to TT Jones, as it was not working and that she had asked TT Jones to come and realign the street light on the corner of Thurst Road, as this was now shining into residents' bedrooms.

11. Represented Groups

11.1 There was nothing to report in respect of the North Norfolk Coastal Forum:

11.2 Cllr Partridge reported on North Norfolk Parish and Town Council Forum (see attached)

11.3 Cllr Partridge was unable to attend the Cromer Shoal Chalk Bed Marine Conservation Zone workshop due to a mix up in respect of the time of the event.

11.4 Cllr Pelton reported on the North Norfolk Local Plan Update event as follows:

- The Plan will be a single plan covering Horsey to Holkham. The plan period will be from 2016 to 2036 and will comprise 2 parts, the first part to be available for consultation February 2019 and the 2nd part later in the year. The 1st part will cover larger villages and towns and the 2nd part will cover the smaller villages although the villages will be listed in the first part of the plan.
- There are approximately 33,200 residents in North Norfolk that are 65 or above and this is expected to increase to 44,700 by 2036, an increase of 11,500. This is the main driver for housing development and derives principally from inward migration. North Norfolk has the oldest population in England.
- It is hoped that 540 dwellings will be built on average every year, which over a 20 year period equates to 10,600 dwellings.
- A lot of discussion was on 2nd homes. NNDC said there is no evidence that 2nd homes are a bad thing and query the effectiveness of restrictions. Only restrictions can be placed on new build and if this is the case, 2nd home owners will purchase existing properties and extend the properties, which inflate house prices. Also, affordable homes tend to be small houses and 2nd home owners to not purchase the small houses.

12. Centenary of WW1 Armistice

12.1 Cllr Partridge confirmed the final plans for the beacon lighting ceremony and arrangements for setting up etc. were agreed. Members resolved to pay "The Last Post" bugler £50 travelling expenses and it was agreed that a collection would not be carried out by the Council because the Royal British Legion would do a collection. Members also agreed that the "Tommy" silhouette could be loaned to the Belfry and then St Martin's Church after the ceremony, with the stipulation that it must be on view.

13. Firework Event

13.1 The Clerk reported that the bucket collection had raised £1,096, which was down approximately £150 from the previous year. Cllr Stratton noted that the 1st aid tent needs to have appropriate lighting next year and also felt that the area around the toilet block needed some light. Cllr Stratton thanked all those who helped make the event a success.

14. Bus Service

14.1 Cllr Stratton reported on the meeting held with Sanders Coaches in respect of the complaints received about the late bus service that has occurred since the merging of the village service with the Coasthopper service. Cllr Maxfield is taking some of the issues raised back to Norfolk County Council and Sanders are looking at ways to improve the service. It was suggested to Sanders that the village service is separated from the Coasthopper service; however, Sanders Coaches stated that this was not possible, as the Coasthopper pays for the village service, which isn't viable on its own. A subsequent meeting was held with Highways, as Sanders Coaches raised concerns about the corner of Carr Lane/High Street, alleging damage to their vehicles. Highways agreed to put white T bars on the road opposite the junction and on the corner to prevent vehicles parking and Sanders Coaches agreed to update Council as to whether this is effective.

15. Tide & Time DVD

15.1 Members resolved to grant permission for Northrepps Film Society to show "Tide & Time" in December.

16. To Report any other Business

16.1 Cllr Saunders asked for clarification in respect of the role of Councillors, committees, sub committees and working groups.

17. Correspondence

17.1 The Clerk had received an email from a member of the public regarding vehicle parking across pavements, blocking footpaths during the recent Garden Centre event. Members agreed that this was a police issue, however, suggested that the Garden Centre is made aware of the contents of the email and suggest that the Garden Centre liaise with the police to seek advice for future events.

18. Date of Next Meeting

The date of the next meeting of the Parish Council will be held on Wednesday 5 December 2018 in the Parish Hall at 7.30pm.

19. Exclusion of the Press and Public

To resolve under the Public Bodies (Admission to Strangers) Act 1960 that the Press and Public be excluded during the discussion of CONFIDENTIAL matters; which may have possible litigation implications

The Chairman closed the meeting to the public.

21.1 The Clerk informed Members that she had received a request letter from the Tenant of plot 27 & 28. Members resolved that this was between the Tenant and the landowner, as the request comes under landowner's rights and that the Tenant needed to liaise directly with the landowner and get written permission (a copy to be provided to the Council). It was also agreed that the Tenant of plots 23 & 24 should also provide Council with a copy of written permission from the landowner.

There being no further business the Chairman closed the meeting at 9.45pm

CHAIRMAN:

DATE:

Overstrand Parish Council – Payments and Receipts for October 2018

Date: October 2018							
V No.	Payee	Detail	Pm't Method	Net (£)	VAT (£)	Gross (£)	Receipts (£)
Ex55	TT Jones Electrical	Annual Inspection Defect Works	BACS	695.09	139.02	834.11	
Ex56	HMRC	PAYE	BACS	10.58	0.00	10.58	
Ex57	Dynamic Fireworks	Donated Firework	BACS	113.34	22.66	136.00	
Ex58	Peartree Binding	Binding of Minutes	BACS	30.00	0.00	30.00	
Ex59	EON	Street Light Energy (Sept)	DD	123.43	6.17	129.60	
Ex60	EON	Street Light Energy (Oct)	DD	119.45	5.97	125.42	
Ex61	TT Jones Electrical	New LED - Corner of Thurst Road	BACS	311.20	62.24	373.44	
Ex62	Norfolk Parish Training	Preparing for Elections Training	BACS	28.00	0.00	28.00	
Ex63	J White	Salary, Phone & Home Allowance	BACS	761.27	0.00	761.27	
Ex64	J White	Collect Bound Minutes from Norwich	BACS	21.60	0.00	21.60	
Ex65	Cleaner	Parish Hall Cleaning	C146	65.00	0.00	65.00	
Ex66	Lidl	Allotment Holders Meeting Refreshments	DC	11.82	0.00	11.82	
PC5	Danum House	B&B for Allotment Meeting Speaker	Cash	35.00	0.00	35.00	
In24	Various	Info Point Adverts	BS89				250.00
In25	Various	Allotment Rents	BS89				50.00
In26	White Horse	Firework Donation	BACS				100.00
In27	HMRC	Vat Refund	BACS				585.41
In28	Allotment Tenant	Allotment Rent	BS90				10.00
In29	Various	Info Point Adverts	BS90				500.00
In30	Lloyds Bank	Interest	BACS				1.88
In31	Various	Allotment Rents & Info Point Advert	BS88				175.00
TOTALS				2,325.78	236.06	2,561.84	1,672.29

Signed:

Date:

OVERSTRAND PARISH COUNCIL

BANK RECONCILIATION

31-Oct-18

BANK STATEMENTS

Bank balances as at 31 October 2018		
Deposit Account	£34,600.00	
Treasurer's Account	£20,368.20	
Shoreline Management Account	£3,963.89	
S106 Hopkins Homes	£62,219.67	
Total cash in bank at 31 October 2018		£121,151.76
(a cumulative total of all balances listed above)		
Less uncleared invoices at 31 October 2018	-£144.60	£121,007.16
BACS - Peartree Binding - Minutes (£30.00)		
BACS - Norfolk PT&S - Elections Training (£28.00)		
BACS - J White - Travelling Expenses (£21.60)		
C146 - Cleaner - Parish Hall Cleaning October (£65.00)		
Add unbanked cash at 31 October 2018	£61.39	£121,068.55
Net balance as at 31 October 2018		£121,068.55

CASH BOOK

Cash book opening balance at 1 April 2018		£38,731.00
Add receipts during the year	£96,384.35	£135,115.35
Less payments during the year	-£14,046.80	£121,068.55
Cash book closing balance		£121,068.55