

OVERSTRAND PARISH COUNCIL

30 January 2019

Dear Sir/Madam

You are hereby summoned to attend a meeting of the **Full Council** to be held on **Wednesday 6 February 2019** in the **Parish Hall, Overstrand** at 7.30pm.

Yours faithfully

Mrs J White – Clerk
15 Paul's Lane
Overstrand, NR27 0PF
Email: clerk@overstrandparishcouncil.org.uk
Tel: 01263 576766

AGENDA

1. **Apologies for Absence**
2. **Declarations of Interests and requests for Dispensations**
3. **Minutes of Previous Meetings**
 - 3.1 To agree and sign the Minutes of the Full Council Meeting held on Wednesday 2 January 2019
4. **Chairman's Announcements**
5. **County & District Councillor Reports**
6. **Police Report**
7. **Public Participation Time**

To resolve that the meeting be closed for a maximum of 10 minutes to allow Members of the Public and any Councillors with prejudicial interests to speak (3 minutes per person)

Note that only items in the Agenda are to be discussed – for any other item/subject please contact the Clerk in writing for submission at a future meeting.

8. **Planning**
 - 8.1 To consider the following planning applications:

PF/18/2243	<u>Two storey side extension to care home with link to main existing building to provide additional bedrooms and facilities</u> Glendon House, 2 Carr Lane, Overstrand, Cromer, NR27 0PS
PF/18/2315	<u>Single storey rear extension; replacement roof with higher ridge level and rear dormer to provide additional habitable space</u> 27 High Street, Overstrand, Cromer, NR27 0AB
 - 8.2 To report on planning decisions:

PF/18/1784	<u>Conversion of stable to holiday unit, erection of detached car port and demolition and reconstruction of section of boundary wall and widening of site access</u> 11 High Street, Overstrand, Cromer, NR27 0AB
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Approved

9. Finance

- 9.1 To consider and agree payments and receipts for January 2019
- 9.2 To consider and accept bank reconciliation up to 31 January 2019
- 9.3 To report on internal controls

10. General Purpose and Amenities

- 10.1 To receive reports from Members on subcommittees and working groups:

- Parish Hall
- Allotments
- Web/Publicity
- Events/Entertainment

- 10.2 To report on faulty street lights

11. Represented Groups

- 11.1 To report on the Coastal Forum
- 11.2 To report on the North Norfolk Parish and Town Council Forum

12. Parish Council Letterheads Etc

- 12.1 To consider and agree new design for Parish Council Letterheads etc

13. Ideas to Improve either Overstrand or North Norfolk as a whole

- 13.1 To consider and agree ideas to report back to NNDC

14. Burial Ground Maintenance

- 14.1 To consider and agree request to provide a grant towards the Burial Ground Maintenance for the financial year 2019/20.

15. Listening Posts

- 15.1 To update Members on the Listening Posts

16. Bench on Cromer Road

- 16.1 To consider if any action is required by OPC in respect of the bench on Cromer Road next to Golf Cottages

17. Annual Parish Meeting

- 17.1 To consider and agree date for the Annual Parish Meeting

18. To Report any other Business

Note that this is to report matters for inclusion in a future agenda or matters which require no decision to be made by the Council

19. Correspondence

20. Date of Next Meeting

To confirm that the date of the next Meeting of the Parish Council will be held on Wednesday 6 March 2019 in the Parish Hall at 7.30pm.

DISTRIBUTION TO ALL MEMBERS