

OVERSTRAND PARISH COUNCIL

MINUTES OF THE FULL COUNCIL MEETING HELD ON WEDNESDAY 2 JANUARY 2019 IN THE PARISH HALL

Present: Cllr B Stratton (Chairman), Cllr P Partridge (Vice-Chairman)
Cllrs J Begley, A Debbage, V Hastings, A Page, J Pelton and R Saunders

Members of Public: - 3

Minutes taken by: Cllr Partridge

1. Apologies for Absence

Cllr R Smith (ill health)

2. Members' Declaration of Interest and Requests for Dispensation

Cllr Debbage and Cllr Begley declared an interest in agenda item 9 – PF/18/1784. Cllr Stratton declared an interest in item 10.1 on the agenda and did not vote. Cllr Page declared an interest in item 15.1 on the agenda and was given a dispensation to speak and vote.

3. Minutes of Previous Meetings

3.1 Members agreed the Minutes of the Full Council Meeting, held on Wednesday 5 December 2018 and they were duly signed by the Chairman.

4. Chairman's Announcements

The Chairman had nothing to report

5. County & District Councillor Reports

District Cllr A Fitch-Tillett wished everyone a happy new year and reported that Full Council had approved the award of the Contract for the Sandscaping Scheme.

County Cllr E Maxfield had nothing to report but said that County are starting work on their budgets over the next couple of weeks.

6. Police Report

There were no crimes reported in Overstrand in November 2018.

7. Parish Councillor Email Address

Josh gave a quick overview of two options. His recommended option was to use the Gmail cloud base system and gave his reasons for this. The alternative option was to extend the existing email facility as used by the Clerk.

8. Public Participation Time

The Chairman closed the meeting to allow members of the public and any Councillors with prejudicial interests to speak.

The Chairman reopened the meeting, as no one wished to speak.

9. Planning

9.1 To consider the following planning application:

PF/18/1789 Continued use of land as airfield on a permanent basis. Variation of condition 2 (aerobatic operations) of planning permission PF/11/0232 to state: There shall be no aircraft movements to or from the site for the purpose of parachute operations. No form of flying display organisations or aerobatics training school shall be located at or operated from site. Banner towing shall be limited to six occasions during the year, and there shall be no more than two public displays or open days at the site annually
Northrepps Aerodrome, North Walsham Road, Northrepps, NR27 9LF

Members resolved not to **object or comment** on this planning application.

PF/18/1784 Conversion of stable to holiday unit, erection of detached car port and demolition and reconstruction of section of boundary wall and widening of site access
11 High Street, Overstrand, Cromer, NR27, 0AB

Cllr Debbage left the room prior to this item being discussed and did not vote on this item. Cllr Begley remained in the room and was given a dispensation to vote, as he had no pecuniary interest.

Members resolved to **support** this application.

Cllr Debbage returned to the meeting.

PF/18/21/86 First floor extension to rear: pitched roof to part of existing detached outbuilding
46A Pauls Lane, Overstrand, Cromer, NR27 0PF

Members resolved to **object** this application on the grounds that the design included very discordant features i.e. the first floor balcony and the ground floor big double windows disrupting the conservation area status.

9.2 To report on planning decisions:

PF/18/1660 Single storey, rear extension
Limetree Lodge, 3A Harbord Road, Overstrand, Cromer, NR27 0PL

Approved

10. Finance

10.1 Members agreed the payments and receipts for December 2018

10.2 Members accepted the bank reconciliation up to 31 December 2018

11. General Purpose and Amenities

11.1 To receive reports from Members on subcommittees

- *Parish Hall* – Members agreed to take down the Christmas decorations on Saturday 5 January. Cllr Stratton reported that a new light bulb has been fitted to the outside light outside the back door.
- *Allotments* – Cllr Stratton reported that both tenants have received letters from the landowner giving his permission to shoot on the plots.
- *Web/IT* – Cllr Page reported that there had been 801 sessions on the website over the last month made up of 584 users of which 519 were new users (83.31%). New users are defined by IP addresses so stats are only within the defined period. Of the 584 users, 44.35% of the visitors used desktops to visit the site, 26.03% tablets and 29.62% mobiles. Cllr Page reported he was going to test the new software on the website over the next month with the website designer in order to see if the new software makes the website more mobile user friendly.
- *Events/Publicity* – nothing to report

11.2 To report on faulty street lights

Cllr Partridge reported that the street light on Church Close/Cromer Road had now been repaired and that the street light in Arden Close had been reported as faulty. Members agreed in principle the quote to replace the lantern Col.28, Bracken Avenue, however, it was agreed that prior to contact the contractor, the working group would look to see if the wattage of the lantern needed to be reduced.

12. Represented Groups

12.1 There was nothing to report from the North Norfolk Coastal Forum

12.2 There was nothing to report from the North Norfolk Parish and Town Council Forum.

13. Councillor Email Addresses

13.1 Members resolved to go with the proposed Gmail option in order to provide each Member with a dedicated Councillor email address.

14. Ideas to Improve either Overstrand or North Norfolk as a whole

14.1 Members agreed to defer this item to the next Full Council meeting in February.

15. Burial Ground Maintenance

15.1 Members resolved to defer this item to the next meeting following advice from the Clerk

16. Listening Posts

Cllr Partridge reported that the money for the upkeep of the listening posts has been passed to the Parish Council from the previous Belfry Arts Centre which now no longer exists and the listening posts are now on the Council's asset register.

17. Bus Shelter

Cllr Partridge reported that The Parish Partnership Scheme has received the Council's application for money towards a bus shelter. The Clerk has been in conversation with Highways following receipt of the application. Highways have said that a bus shelter with a half bay end panel cannot be fitted, as it is too deep for the footpath and have agreed that a quarter end panel can be fitted. Queensbury have said a quarter end panel is no problem and they will hold the quote until the end of April following the decision of the Parish Partnership Scheme in March.

18. To Report any other Business

There was no other business to report

19. Correspondence

19.1 No correspondence had been received.

20. Date of Next Meeting

The date of the next meeting of the Parish Council will be held on Wednesday 6 February 2019 in the Parish Hall at 7.30pm.

There being no further business the Chairman closed the meeting at 20.52

CHAIRMAN:

DATE:

OVERSTRAND PARISH COUNCIL
BANK RECONCILIATION
31-Dec-18

BANK STATEMENTS

Bank balances as at 31 December 2018		
Deposit Account	£34,600.00	
Treasurer's Account	£18,636.06	
Shoreline Management Account	£3,963.89	
S106 Hopkins Homes	£62,217.79	
Total cash in bank at 31 December 2018		£119,417.74
(a cumulative total of all balances listed above)		
Less uncleared invoices at 31 December 2018	-£65.00	£119,352.74
C149 - Cleaner - Parish Hall Cleaning (£65.00)		
Add unbanked cash at 31 December 2018	£7.80	£119,360.54
Net balance as at 31 December 2018		£119,360.54

CASH BOOK

Cash book opening balance at 1 April 2018		£38,731.00
Add receipts during the year	£98,765.39	£137,496.39
Less payments during the year	£18,135.85	£119,360.54
Cash book closing balance		£119,360.54

Overstrand Parish Council – Payments and Receipts for December 2018

Date: December 2018							
V No.	Payee	Detail	Pm't Method	Net (£)	VAT (£)	Gross (£)	Receipts (£)
Ex80	Middleton Aggregates	Allotment Track Planings	BACS	304.44	60.89	365.33	
Ex81	EON	Street Light Energy	DD	119.45	5.97	125.42	
Ex82	SSE	Parish Hall Electricity	DD	52.20	2.61	54.81	
Ex83	SSE	Parish Hall Gas	DD	41.28	2.06	43.34	
Ex84	HMRC	PAYE	BACS	10.58	0.00	10.58	
Ex85	CTIS	Lamp Post Signs	BACS	107.50	21.50	129.00	
Ex86	HP Store	Printer Cartridge	DC	66.00	13.20	79.20	
Ex87	Cleaner	Parish Hall Cleaning	C149	65.00	0.00	65.00	
Ex88	J White	Salary, Phone & Home Allowance	BACS	761.27	0.00	761.27	
PC7	Screwfix	Parish Hall Back Door Bulbs	Cash	3.00	0.59	3.59	
In38	Various	Allotment Rent & Parish Hall Rent	BS94				110.00
In39	Carpet Bowls Club	Parish Hall Rent	BS95				225.00
In40	Belfry Arts Centre	Listening Posts Upkeep	BS96				564.48
In41	Lloyds Bank	Interest	BACS				2.64
TOTALS				1,530.72	106.82	1,637.54	902.12

Signed:

Date: