

THESE MINUTES ARE DRAFT ONLY

OVERSTRAND PARISH COUNCIL

**MINUTES OF THE FULL COUNCIL MEETING
HELD ON WEDNESDAY 6 MARCH 2019 IN THE PARISH HALL**

Present: Cllr B Stratton (Chairman) Cllr P Partridge (Vice Chairman)
Cllrs J Begley, A Debbage, V Hastings, A Page, J Pelton and R Saunders, R Smith

Members of Public: - 3

Minutes taken by: June White (Clerk)

1. Apologies for Absence

There were no apologies

2. Members' Declaration of Interest and Requests for Dispensation

Cllr Begley declared an interest in agenda item 9.1, Cllr Page declared an interest in agenda item 13.1 and Cllr Smith declared an interest in item 8.1. Cllr Page was given a dispensation to vote.

3. Minutes of Previous Meetings

3.1 Members agreed the Minutes of the Full Council Meeting, held on Wednesday 6 February 2019 and they were duly signed by the Chairman.

4. Chairman's Announcements

The Chairman had nothing to report

5. County & District Councillor Reports

District Cllr A Fitch-Tillett reported the following:

- There have been some important steps forward since I came back from my holiday. I was very happy indeed to attend the award and signing of the main works contractor for the Bacton and Walcott Sandscaping Scheme on my second day back! We are expecting contractors to be working on site from May to September, the first work to be combining the three terminal operators outfalls into one before it is then covered with the sand.
- On the same day, having been reappointed to Cabinet, I attended the pre-agenda meeting, when Officers ask for any steer to the reports due at the next Cabinet meeting. This is the opportunity to make a real difference.
- I continue to sit on the Waste Contract Board. Residents may be aware that the current contract with Keir will finish in April 2020. We are looking to award a joint contract again with Kings Lynn Borough Council and also Breckland District Council. We are at the stage now that the invitation to tender is imminent.
- We had a very interesting presentation from Jonathan Denby of Greater Anglia in respect of the new trains that they will be introducing during this year. Certainly a great improvement from those we have at the moment. I think we should all remember that virtually all the difficulties and delays they, and consequently we, experience are caused by Network Rail and try not to blame the train operators.
- We experienced a VERY lengthy Full Council – the main item being the Budget. Many amendments were put forward – all were lost, but as all budget votes have to be a recorded vote, it took a very, very long time to get through them all.
- As I am now back as Cabinet Member for Coastal Management, I attend the LGA Coastal Special Interest Group as the NNDC representative, which meets 4 times a year. Last Friday was the spring meeting and we had amongst others, two very interesting presentations. Firstly from the Chairman of The Climate Change Committee, which speaks for itself. This was followed by an item on water safety from the Chairman of the LGA Water Safety Committee – formed after the multi drowning accident on Canber Sands. Both of these gave me items to take back to NNDC for follow up.
- Ward issues have included Planning queries in respect of Paul's Lane, Overstrand, and Northrepps Aerodrome. I have also had a report of dangerous steps at Vale Road – just outside the parish of Trimingham, but historically, I have always accepted and acted on complaints from there.

County Cllr E Maxfield sent his apologies but sent the following report:

- The main development that has taken place since the last meeting is that County Council has passed its budget, confirming its share of the Council Tax will rise by 2.99%.

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6. Police Report

The Clerk reported that the crime figures had not been updated since the December 2018 figures and that the website is now temporarily unavailable.

7. Public Participation Time

The Chairman closed the meeting to allow members of the public and any Councillors with prejudicial interests to speak.

Nobody wished to speak; therefore the Chairman reopened the meeting.

8. Planning

8.1 To consider the following planning application:

PF/19/0085 Erection of detached outbuilding to front of dwelling (retrospective)
31A High Street, Overstrand, Cromer, NR27 0AB

Members resolved to **object** this planning application due to it being a visually intrusive structure in a prime conservation area that distracts on the street scape. In addition there is no indication of the temporary timespan. Cllr Smith did not vote.

8.2 To report on planning decisions:

PF/18/2180 Erection of single storey rear extension
7 Pauls Lane, Overstrand, Cromer, NR27 0PE

Approved

PF/18/2186 First floor extension to rear; pitched roof to part of existing detached outbuilding
46A Pauls Lane, Overstrand, Cromer, NR27 0PF

Approved with amendments as advised by District Cllr Fitch-Tillet

9. Finance

9.1 Members agreed the payments and receipts for February 2019. Cllr Begley abstained.

9.2 Members accepted the bank reconciliation up to 28 February 2019

9.3 The Clerk reported that she had had an internal audit, which went well. The Internal Auditor however, raised concerns regarding the amount of money the Council holds for a small Council but was made aware by the Clerk of the S106 money received from Hopkins Homes and the earmarked reserves in the budget.

9.4 Members resolved to pay PAYE to HMRC by direct debit.

10. General Purpose and Amenities

10.1 To receive reports from Members on subcommittees

- *Parish Hall* – Cllr Begley reported that it was arranged for the front and back of the Parish Hall to be cleaned and cleared of weeds on 6 April 2019 at 10.00am by the subcommittee and any other Cllrs that would like to help.
- *Allotments* – The Clerk reported that she had received a complaint about rats at the allotment and that the subcommittee were looking at putting together a questionnaire in respect of forming an allotment association. She also reported that it looked as if a tenant had been found for plot 33 and the person was happy to clear the plot subject to viewing it with one of the subcommittee members. The subcommittee are due to meet on 8 March when all of the items will be discussed.
- *Web/IT* – Cllr Page reported that there had been 642 sessions on the website over the last month made up of 477 users of which 412 were new users. Of the 477 users, 43.61% of the visitors used desktops to visit the site, 26.42% tablets and 29.98% mobiles.
- *Events/Publicity* – Cllr Begley reported that arrangements are being put in place for the Annual Parish Meeting. Two talks are to be given, one on the community defibrillator and the other on the revised mobile library service to the village. It is hoped to be a much more informal meeting this year, rather than replicating a council meeting and tables will be set out in a café style. Groups in the village are invited to give a verbal report and hopefully there will be some displays from the groups. In addition it is hoped to have a rolling PowerPoint presentation showing pictures of events that have happened in the village during past year together with pictures of the village. Cllrs Debbage and Hastings agreed to serve the refreshments.

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- 10.2 To report on faulty street lights
The Clerk reported the following:
- The lamp in Arden Close (Col 018) has had a new Cosmo lamp fitted
 - The lamp in Pauls Lane at the end of Harbord Road has had a new CFL lamp fitted
 - Col. 28 in Bracken Avenue is now working correctly
 - Col. 29 has had a new lamp fitted and it has been rewired.

11. Represented Groups

- 11.1 There was nothing to report from the North Norfolk Coastal Forum
11.2 There was nothing to report from the North Norfolk Parish and Town Council Forum

12. Norfolk Marine Life & Fishing Culture

- 12.1 Members agreed that Cllr Partridge would represent Council at the drop in event on 30 March, although it was felt that the invitation was aimed more at schools.

13. Grants

- 13.1 Members resolved to award a grant to North Norfolk Community Transport of £500. Members also resolved to award a grant to Cromer Group Practice – Patient Participation Group of £500. It was agreed that the cheques would be presented to each group at the Annual Parish Meeting.

14. Litter Pick

- 14.1 Members resolved to have a village litter pick and footpath tidy up on 13 April 2019. It was agreed for all Members and volunteers to meet at the Parish Hall at 10.00am.

15. To Report any other Business

There was no other business to report

16. Correspondence

The Clerk had not received any correspondence

17. Date of Next Meeting

The date of the next meeting of the Parish Council will be held on Wednesday 3 April 2019 in the Parish Hall at 7.30pm.

18. Exclusion of the Press and Public

To resolve under the Public Bodies (Admission to Strangers) Act 1960 that the Press and Public be excluded during the discussion of CONFIDENTIAL employment matters.

The Chairman closed the meeting to the press and public

- 18.1 Members resolved to give the employee an annual salary rise of 2% in line with NALC recommendations
18.2 Members resolved to give the employee a working home allowance in line with the 2012/13 HMRC Guideline of £18 per month
18.3 Members resolved that Cllr Partridge would monitor emails etc. whilst the Clerk is on annual leave

There being no further business the Chairman closed the meeting at 20.55

CHAIRMAN:

DATE: