

OVERSTRAND PARISH COUNCIL

MINUTES OF THE FULL COUNCIL MEETING HELD ON WEDNESDAY 4 JUNE 2025 IN THE PARISH HALL

Present: Cllr B Stratton (Chairman) and Cllr G Partridge (Vice Chairman)
Cllrs V Bond, A Debbage, A Fitch-Tillett and R Smith.

Members of Public: - 1

Minutes taken by: Kelly Batterham

1. To receive Apologies for absence

Apologies were received and accepted from Cllr Newcombe.

2. Declarations of Interest and Requests for Dispensations

Cllr Fitch-Tillett declared an interest in item 8 as she sits on the Planning Committee at NNDC. Cllr Stratton declared an interest in item 9.1.

3. Minutes of Previous Meetings

- 3.1 Members agreed the Minutes of the Full Council meeting held on 7 May, which were duly signed by the Chairman.
- 3.2 Members agreed the Minutes of the Shoreline 'management Committee meeting held on 10 January 2025.

4. Chairmans Report

The Chairman wanted to convey the thanks of the Parish Council to all those that helped and supported the recent VE Day Commemorations which contributed to making both events such a success.

5. County & District Councillor Reports

County Cllr Maxfield gave apologies for the meeting and submitted the following report:

Highways

I received lots of complaints about the surface dressing through Overstrand as it was done just a few days after new white lines were installed. The County Highways Area Manager has confirmed that this was a mistake by the contractor and the lines will be repainted at no cost to the taxpayer.

I mentioned last time that there is progress at last on traffic calming for Trimingham.

Hopefully work will start in the autumn. There will be a public consultation period first.

There's more detail and links to photos of the speed limit changes online here: [New speed limits proposed for Trimingham – Ed Maxfield](#)

Norfolk County Council community fund to support local groups

Norfolk County Council is set to launch a new grant scheme to support local community groups.

Each of the 84 local county councillors will be allocated £5,000 to distribute within their divisions. If agreed by the Council's Cabinet on 2 June, the Fund is expected to launch in early July. so I am forwarding this information as early notice that local charities and community groups might want to apply.

The fund will offer grants ranging from £200 to £2,500 to support local projects that promote social inclusion, volunteer opportunities, and community engagement.

Any local non-profit group can apply, including charities, community associations, scout and guide groups, sports groups, faith groups whose activities benefit the wider community. For grants of £500 or more, groups will be asked to match fund 50% through the Crowdfunding platform, potentially doubling the available funding. Grants under £500 will not be required to seek match funding but groups are welcome to do so to boost their total.

Projects must clearly benefit the local community within the local area. They should aim to bring people together, celebrate local culture, and improve the overall quality of life in Norfolk.

The 2025/26 programme will support key themes:

- Ageing Well: Supporting the well-being of older adults through community projects.
- Youth Focus: Engaging young people in meaningful activities.
- Green and Clean: Promoting environmental sustainability.
- Come Together: Celebrating community and culture through public events.
- Active Living: Encouraging sports and physical activities.
- Creative Connections: Fostering arts and cultural projects.

To apply, local groups will be asked to:

1. Give me, as your local councillor, an outline of the project.
2. If I can agree support I will provide you with a letter of support.
3. Once you have this, fill in the application form on the Crowdfunder website
4. The team at Norfolk County Council will approve the application, subject to due diligence checks, and add the Norfolk Community Fund Pledge.
5. The community group can then start crowdfunding for 50% match funding required (for projects under £500, there will be no match-funding requirement, but groups will have the option to still crowdfund if they wish to increase the total amount of funding).
6. Once the group has reached 100% of the target they will receive the funding & will be able to start their project.
7. Norfolk County Council will require you to fill in a questionnaire 1 month post project completion about the impact of the project & the experience of the process.

District Councillor Fitch-Tillett submitted the following report:

Cabinet Approvals: Cabinet had 3 members missing at the start with only 1 apology registered, 1 member arrived too late to vote as the meeting only took 5 minutes. The only item being the confirmation of Public Space Protection Orders.

Full Council Decisions: The Councillor for Wells was elected Chairman for the year. He is a Norfolk boy with a sense of humour and away from Council is a Shantyman with the Blakeney Wild Rovers. He is not very professional as Chair so far. Cllr Matthew Taylor (Stalham) was elected Vice Chairman again Norfolk born and good to see a younger person appointed. The Leader is still talking about Coastal Defence and not Management as it should be, and, took as long with his update as a previous Conservative Chairman had for the whole meeting.

Coastal Issues: The Full Council Papers included appointments to Coastal Partnership East which they agreed to disband earlier this year! The approved PSPOs include the continuation of Dog Control Orders on beaches.

Ward Issues: No complaints or issues in the last month – thank you.

Meetings and Events Attended: Cabinet, Parish Council x 4, Development Committee x 2, Conservative Group Meeting x 2 and Full Council.

6. Police Report

The Clerk reported that there had been one crime reported in Overstrand during April 2025, the incident took place on Hillingdon Park and was a violent/sexual offence.

7. Public Participation Time

Nobody wished to speak on this occasion.

8. Planning

8.1 Planning applications for consideration:

CL/25/0945 Lawful Development Certificate for existing use of hotel as C1 dwellinghouse
5 High Street, Overstrand NR27 0AB

Members agreed to make no comment on this application.

8.2 To report on planning decisions made by North Norfolk District Council:

PF/25/0375 Removal of unsafe chimney stack
1 Highfield Road, Overstrand NR27 0NQ

Approved

9. Finance

9.1 Members agreed and accepted the payments and receipts for May 2025.

9.2 Members considered and accepted the bank reconciliation up to 31 May 2025.

10. Activity Overview

10.1 Members discussed the current status of Council Working Groups.

11. General Purposes and Amenities

11.1 There were no website statistics available on this occasion.

11.2 Members agreed to gift the remaining catering supplies from the VE Day Events to Overstrand Together for the forthcoming Village Fair.

11.3 Members agreed for the Clerk to contact the tenants of the Belfry Arts Centre to enquire about their current hirers.

11.4 It was agreed to take custodianship of the display panels from the Belfry Arts Centre.

12. Dog Restrictions

12.1 Following discussion, it was agreed not to approach NNDC with a request for an amendment to the dog restrictions on Overstrand beach.

13. Parking

13.1 Members discussed the ongoing problems with parking on Harbord Road and asked the Clerk to contact NCC Highways to highlight the issue.

14. To Report any other Business

Members were reminded of the upcoming Coastwise Café – Monday 9th June.

15. Correspondence

Nothing to note on this occasion.

16. Date of Next Meeting

The next meeting will be Full Council on Wednesday 2nd July at 7pm.

There being no further business the Chairman closed the meeting at 8.40pm.

Chairman..... Date.....

Overstrand Parish Council – Payments and Receipts for May 2025

Date: May 2025							
No.	Payee	Detail	Pm't Method	Net (£)	VAT (£)	Gross (£)	Receipts (£)
EX012	Overstrand Bowls Club	Grant	Cheque 000186	500.00	0.00	500.00	
EX013	Trustees of Mr W Reynolds	Allotment rent 2023	EFT	7.80	0.00	7.80	
EX014	Trustees of Mr W Reynolds	Allotment rent 2024	EFT	7.80	0.00	7.80	
EX015	St Martins Church	Grant - burial ground maintenance	Cheque 000187	1,000.00	0.00	1,000.00	
EX016	CTIS	VE Day banners, cups, banquet rolls and prizes	EFT	263.89	50.73	314.62	
EX017	E Newcombe	Reimbursement - VE Day prizes	EFT	29.94	6.00	35.94	
EX018	Morrsons	VE Day refreshments	DC	25.43	0.00	25.43	
EX019	Octopus Energy	Parish Hall Gas and electric	DD	60.03	3.00	63.03	
EX020	Lloyds Bank	Service charges	DD	4.66	0.00	4.66	
EX021	Mr S Lane	Punch & Judy - VE Day	EFT	300.00	0.00	300.00	
EX022	Clear Councils	Annual insurance	EFT	1,595.35	0.00	1,595.35	
EX023	L Campbell	Parish Hall window cleaning	EFT	15.00	0.00	15.00	
EX024	Coastal Heating	Gas heater service	EFT	130.00	26.00	156.00	
EX025	Amazon	Dividers	DC	2.45	0.49	2.94	
EX026	SSE	Street light energy	DD	236.96	24.93	261.89	
EX027	HMRC	PAYE/NI - May '25	EFT	551.51	0.00	551.51	
EX028	Norfolk Pension Fund	Pension contributions - May '25`	EFT	472.11	0.00	472.11	
EX029	Kelly Batterham	Clerk salary and WFH allowance	EFT	1,231.66	0.00	1,231.66	
EX030	Zen Internet	Parish Hall interenet and Clerks phone	DD	41.99	8.40	50.39	
INV05	Hirers	Parish Hall Hire	EFT				130.00
INV06	Resident	Flag Flying	EFT				5.00
HH02	Lloyds bank	Interest	EFT				40.93
TOTALS				6,476.58	119.55	6,596.13	175.93

OVERSTRAND PARISH COUNCIL
BANK RECONCILIATION
31-May-25

BANK STATEMENTS

Bank balances as at 31 May 2025		
Deposit Account	£34,600.00	
Treasurer's Account	£15,413.87	
Shoreline Management Account	£3,963.89	
Reserves	£59,791.76	
Total cash in bank at 31 May 2025		£113,769.52
(a cumulative total of all balances listed above)		
Less uncleared invoices at 31 May 2025	£0.00	£113,769.52
Add unbanked cash at 31 May 2025	£0.00	£113,769.52
Net balance as at 31 May 2025		£113,769.52

CASH BOOK

Cash book opening balance at 1 April 2025		£107,880.57
Add receipts during the year	£16,015.00	£123,895.57
Less payments during the year	£10,126.05 ⁻	£113,769.52
Cash book closing balance		£113,769.52