

OVERSTRAND PARISH COUNCIL

29 August 2025

Dear Sir/Madam

You are hereby summoned to attend the **Full Council Meeting of Overstrand Parish Council** to be held on **Wednesday 3 September 2025** in the **Parish Hall, The Londs, Overstrand** at 7.30pm.

Yours faithfully

Ms Kelly Batterham – Clerk
clerk@overstrandparishcouncil.org.uk
01263 576766

AGENDA

1. **Apologies for Absence and Acceptance of Apologies**
 2. **Declarations of Interests and requests for Dispensations**
 3. **Minutes of Previous Meeting**
 - 3.1 To agree and sign the Minutes of the Full Council Meeting held on 6 August 2025.
 4. **Chairman's Report**
 5. **County & District Councillor Reports**
 6. **Police Report**
 7. **Public Participation Time**

Opportunity for members of the Public, Press and Councillors with prejudicial interests to speak on items included on the agenda (up to 3 minutes per person with a maximum of 10 minutes in total)
 8. **Planning**
 - 8.1 Planning applications for consideration:

PF/25/1753	<u>Alterations to attached garage with new pitched roof over to allow for conversion to living space, single storey extension to rear and addition of first floor over existing ground floor kitchen, new vehicular access to Cromer Road.</u> Reppside, 37 Cromer Road, Overstrand NR27 0NT
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 - 8.2 To report on planning decisions made by North Norfolk District Council:

RV/25/1418	<u>Single and two storey extension to workshop to provide vehicle/machinery storage bays and staff facilities; three bay raw material and workshop building; alterations to access to Overstrand Road, parking and circulation areas, without complying to condition 2 (approved plans) of planning permission PF/22/2020 to allow (1) minor changes to fenestration & doors and (2) Installation of solar panels</u> Royal Cromer Golf Club, 145 Overstrand Road, Cromer NR27 0JH
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- Approved**
9. **Finance**
 - 9.1 To agree and accept payments and receipts for August 2025.
 - 9.2 To consider and accept the bank reconciliation up to 31 August 2025.

10. Activity Overview

- 10.1 To review activity overview and diarise any necessary meetings.

11. General Purpose and Amenities

- 11.1 To receive Web/IT report.
11.2 To receive update on Fireworks event.

12. Remembrance Day

- 12.1 To consider and agree to purchase poppy wreath at a cost of no more than £25.00.
12.2 To consider and agree a Councillor to lay the poppy wreath.

13. Christmas Tree Display – St Martins Church

- 13.1 To consider agree to display a Christmas Tree at St Martins Church Display representing Overstrand Parish Council.

14. Local Neighbourhood Plan

- 14.1 To consider and agree next steps for the Neighbourhood Development Plan Committee.

15. Represented Groups

- 15.1 To receive any updates from representative members on outside groups.

16. To Report any other Business

Note that this is to report matters for inclusion in a future agenda or matters which require no decision to be made by the Council.

17. Date of Next Meeting

To confirm the next Meeting of the Parish Council will be held on 1 October 2025 in the Parish Hall at 7.30pm.

DISTRIBUTION TO ALL MEMBERS