

OVERSTRAND PARISH COUNCIL

27 March 2026

Dear Sir/Madam

You are hereby summoned to attend the **Full Council Meeting of Overstrand Parish Council** to be held on **Wednesday 1 April 2026** in the **Parish Hall, The Londs, Overstrand** at 7.30pm.

Yours faithfully

Ms Kelly Batterham – Clerk
clerk@overstrandparishcouncil.org.uk
01263 576766

AGENDA

- 1. Apologies for Absence and Acceptance of Apologies**
- 2. Declarations of Interests and requests for Dispensations**
- 3. Minutes of Previous Meeting**
 - 3.1 To agree and sign the Minutes of the Full Council Meeting held on 4 March 2026.
 - 3.2 To agree and accept the minutes of the Finance Committee meeting held on 20 March 2026.
- 4. Chairman's Report**
- 5. County & District Councillor Reports**
- 6. Police Report**
- 7. Public Participation Time**

Opportunity for members of the Public, Press and Councillors with prejudicial interests to speak on items included on the agenda (up to 3 minutes per person with a maximum of 10 minutes in total)
- 8. Planning**
 - 8.1 Planning applications for consideration:

PO/26/0375 Erection of 15no. dwellings (outline with details of access only, all other matters reserved)
Overstrand Garden Centre, Mundesley Road, Overstrand NR27 0PU
- 9. Finance**
 - 9.1 To agree and accept payments and receipts for March 2026.
 - 9.2 To consider and accept the bank reconciliation up to 31 March 2026.
 - 9.3 To consider and agree to resubscribe to Norfolk Parish Training & Support at a cost of £360.00 + VAT for 2026/27.
- 10. Activity Overview**
 - 10.1 To review activity overview and diarise any necessary meetings.

11. General Purpose

- 11.1 To receive Web/IT report.
- 11.2 To finalise details for the village litter pick.
- 11.3 To finalise details for the Annual Parish Meeting.

12. Grant Awards

- 12.1 To consider three grant applications received.

13. Finance Documents

- 13.1 To consider and adopt the Finance Committee Terms of Reference following review by the Finance Committee.
- 13.2 To consider and adopt the Financial Regulations following review by the Finance Committee.
- 13.3 To consider and adopt the Financial Risk Assessment following review by the Finance Committee.

14. Allotments

- 14.1 To receive allotment inspection report.

15. Represented Groups

- 15.1 Any updates from representative members on outside groups.

16. To Report any other Business

Note that this is to report matters for inclusion in a future agenda or matters which require no decision to be made by the Council.

17. Date of Next Meeting

The Annual Parish Meeting will be held on Wednesday 15th April in the Parish Hall at 7pm (refreshments from 6.30pm)
To confirm the next Meeting of the Parish Council will be the Annual Council meeting held on 6 May 2026 in the Parish Hall at 7.30pm.

DISTRIBUTION TO ALL MEMBERS